

**Nonpublic School Consultation Guide
No Child Left Behind Act, PL 107-110**

Public school leaders are required to work with nonpublic school leaders to confirm participation in federal programs. The programs included are Title I, Title IIA, Title III English Learner/Immigrant, Migrant, Title IV and programs administered under the *Individuals with Disabilities Education Improvement Act (IDEA) – Part B*.

Schools are required to submit fiscal year 2018 consultation information through the Nonpublic Data System. All nonpublic schools must receive initial consultation regardless if they are participating in federal programs. Using this system will improve data accuracy and will eliminate the use of paper documentation. Access to the Nonpublic Data System is through the Secure Application for Enterprise (SAFE) account.

Consultation is required throughout the design and development of the public school’s program for eligible nonpublic students/teachers. Consultation must be timely and meaningful. Before the public district makes any decision that affects the federal programs participation of the nonpublic students, teachers or families, consultation must occur.

See Instructions for the 2018 Nonpublic Data System in the Document Library at <https://ccip.ode.state.oh.us/DocumentLibrary/ViewDocument.aspx?DocumentKey=80968>

Date of Consultation	_____	Public
School District Name	_____	Nonpublic
Building Name	_____	
Nonpublic Contact Person	_____	
Phone Number	_____ () - ext. _____	

- How will the specific needs of eligible nonpublic school students and/or educators be identified? Title I requires multiple academic-related criteria for student eligibility. **1117(b)(1)(A)**

Method	I	II-A	III-LEP	III-Imm	Migrant	IV	IDEIA-B	Description
Standardized assessment (e.g., Terra Nova, diagnostic)								
Nonpublic school tests								
Classroom grades								
Classroom teacher referral								
Survey (e.g., teacher, parent, student)								
Focus group (e.g., consultation with teachers, parents)								
Other data (specify)								

2. What types of services and materials are needed to meet the needs of eligible nonpublic school students and educators? What is the size and scope of the nonpublic services (hours per day, times per week, months per year, material covered, etc)? **1117(b)(1)(B), 1117(b)(1)(C), 1117(b)(1)(B)(E), 1117(b)(1)(K)**

Title/Grant	Services	Materials	Size and Scope
I Disadvantaged			
II-A Teacher Quality			
III English Learners			
III Immigrant Students			
Title I, Part C Migrant			
IV Student Support Services and Enrichment Activities			
IDEIA-B Special Education			

3. Indicate the types of instructional services that will be provided to meet the needs of eligible children. **1117(a)(1)(A)**
- Tutoring
 - Evaluations
 - Counseling
 - Mentoring
 - Other Benefits (such as dual or concurrent enrollment, educational radio and television, computer equipment and materials, other technology, and mobile educational services and equipment)
4. When will the public school district decide on the delivery system for nonpublic services? Include a thorough analysis of the views of the nonpublic officials on the provision of services through a contract with potential third-party providers. Be sure to describe how this process is meaningful and timely. **1117(b)(1)(G)**

5. When and how will the nonpublic school have input into the decision making process? **1117(b)(1)(G)**

6. Who delivers nonpublic Title services? Where? **1117(b)(1)(C), 1117(B)(1)(I)**
Public School District provides

	I	II-A	LEP	Imm	Migrant	IV	IDEIA
Personnel at nonpublic school							
Personnel at the public school or neutral ground							
Contractor at nonpublic school							
Other (specify)							

7. What assessment tools will be used to evaluate the effectiveness of the Title nonpublic services? Describe how assessment will be used to improve services Indicate the type of assessment. **1117(b)(1)(D)**

Method	I	II-A	III-LEP	III-Imm	Migrant	IV	IDEIA-B	Description
Standardized assessment (e.g., Terra Nova, diagnostic)								
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Survey (e.g., teacher, parent, student)								
Focus group (e.g., consultation with teachers, parents)								
Other data (specify)								

8. Indicate one of the following methods for determining nonpublic low-income for Title I. **1117(b)(1)(F)**
- Using the same measure of low income used to count public school children (free and reduced-price meal count). This count may be collected through School Food Services. Free and reduced-price lunch count must be used for nonpublic school participation in the lunch program if free and reduced-price lunch count is used by the public school
 - By using comparable poverty data from a survey and allowing such survey results to be extrapolated if complete, actual data are unavailable.
 - By applying the low-income percentage of each participating public school attendance area to the number of nonpublic school children who reside in that school attendance area
 - By using an equated measure of low income correlated with the measure of low income used to count public school children
9. What Title services will be provided to teachers? Families?

Title/Grant	Services	Materials	Size and Scope
I Disadvantaged			
II-A Teacher Quality			
III English Learners			
III Immigrant			
Title I, C Migrant			
IV Student Support Services and Enrichment Activities			
IDEIA-B Special Education			

10. If the nonpublic has opted to participate in Title I through pooling or consolidation, please describe the method and consultation process that was used to arrive at this delivery method. **1117(b)(1)(J), 1117(b)(1)(L)**

SPECIAL CARRYOVER CIRCUMSTANCE

11. Funds allocated to an LEA for educational services and other benefits to eligible private school children shall be obligated in the fiscal year for which the funds are received. The law provides the provision that carryover could be allowable if there are “extenuating circumstances”. **1117(a)(4)(B), 8501(a)(4)(B)**

- If the nonpublic school participated in Title programs last year, was the entire equitable service amount expended?
- If the entire equitable service amount was not expended, describe the reasons.
- Does the public district consider this an extenuating circumstance?
- Will the public district permit carryover? If not, provide the rationale and the consultation process used with the nonpublic school officials regarding this determination. Please note, any unexpended nonpublic equitable service amounts not approved for carry-over will be swept by the State.
- Briefly describe the plan to expend carryover in equitable service allocation plus the current year allocation.

Special Note: School District or School Written Service Disagreement Requirement 1117(b)(1)(H)

If there is a disagreement between the public leaders and the nonpublic leaders on the delivery of services through a contract, the law requires the school district or school to provide the nonpublic school leader a written description of its decision to use or not use a contractor. The school district or school should keep copies of this written communication.

The Nonpublic Consultation Guide is located in the Nonpublic Data System (NPDS) forms section. To meet nonpublic school consultation requirements for federal programs, the form must be marked "Complete".